Connect to Your Career

6-2 Résumé Keywords

1. Research keywords that are used in your preferred industry or career field. Review job advertisements, conduct an Internet search, or use any other resources that will help you create a solid list of keywords.

<<Place Answer Here>>

2. Write your top ten keywords here. Why do you think these were the most important to use in your résumé?

<<Place Answer Here>>

<<Place Answer Here>>

<<Place Answer Here>>

<<Place Answer Here>>

<<Place Answer Here>>

<<Place Answer Here>>

<<Place Answer Here>>

<<Place Answer Here>>

<<Place Answer Here>>

<<Place Answer Here>>

3. Save your Word document as *FirstnameLastname*\_Keywords.docx (i.e., JohnSmith\_ Keywords.docx).