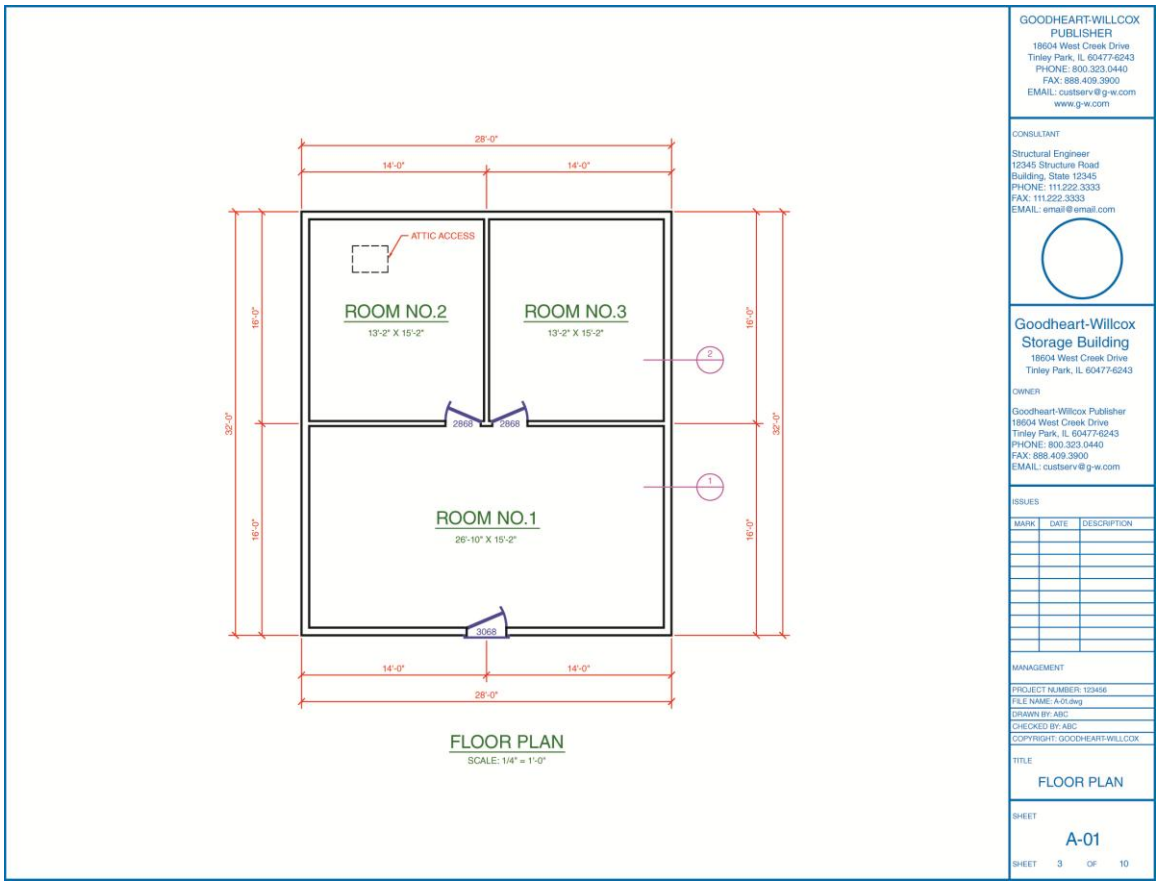
Exercise 30-3

1. Continue from Exercise 30-2 or start AutoCAD.
2. Open the EX30-2 file you saved during Exercise 30-2.
3. Save a copy of EX30-2 as EX30-3. The EX30-3 file should be active.
4. Pick the **ARCH C-SIZE** layout and activate the floating viewport.



5. Change the viewport scale to 1/4″ = 1′-0″ and pan the view to center the floor plan in the viewport. Lock the viewport.
6. Add the title and scale data shown to the layout.
7. Turn off the A-ANNO-NPLT layer. Adjust the title block information using the drawing property fields.
8. Resave and close the file.
9. Keep AutoCAD open for the next exercise, or exit AutoCAD if necessary.

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