

Exercise 6-7

1. Continue from Exercise 6-6 or start AutoCAD.
2. Open the Floor Plan Sample.dwg drawing from the following folder:
AutoCAD 2020\Sample\Database Connectivity
3. Zoom in on various locations on the office building floor plan to get familiar with the drawing.
4. Use the **Viewports** dialog box to create three model viewports. The large viewport should be on the right.
5. Pan to center the drawing in the large viewport. Zoom to enlarge the drawing to fill the viewport.
6. In the upper-left viewport, use the **Window** zoom option to find the Printer Island outside of Office 6074 in the upper part of the drawing.
7. Pick the lower-left viewport and zoom in on Room 6025, Coffee Room. Pan and zoom to locate the computer in Room 6006, Copy Room.
8. Experiment with adjusting viewport boundaries to resize, create, join, and remove viewports.
9. Close the drawing without saving changes.
10. Continue to practice using the **VIEWPORTS** command by completing act06-07.dwg available on the companion website.
11. Keep AutoCAD open for the next exercise, or exit AutoCAD if necessary.