

Exercise 28-2

1. Continue from Exercise 28-1 or start AutoCAD.
2. Open the EX28-1 file you saved during Exercise 28-1.
3. Save a copy of EX28-1 as EX28-2. The EX28-2 file should be active.
4. Pick the plus (+) button to the right of the last layout tab. A new layout named **Layout3** should appear at the end of the list.
5. Right-click on the **Layout3** tab and select **Delete**. Pick the **OK** button when you see the alert message to delete **Layout3**.
6. Use the **Layout1** tab to create a copy of **Layout1**. Position the new layout to the left of **Layout1**.
7. Change the name of **Layout1 (2)** to **New Layout**.
8. Move **New Layout** to the end of the list.
9. Experiment with other methods of adding layouts using the ribbon and layout tabs.
10. Resave and close the file.
11. Start a new drawing using the acad.dwt drawing template file.
12. Experiment with adding, deleting, and renaming layouts in the new file.
13. Close the file without saving.
14. Keep AutoCAD open for the next exercise, or exit AutoCAD if necessary.