

## Exercise 21-1

1. Start AutoCAD if it is not already started.
2. Start a new drawing from scratch or use a template of your choice. Save the drawing as EX21-1.
3. Open the **Text Style** dialog box.
4. Create a new text style from the Standard text style. Name it Mechanical and apply the Romans font.
5. Open the **Table Style** dialog box.
6. Create a new table style from the Standard table style. Name it Parts List.
7. Examine the options and settings in the **New Table Style** dialog box.
8. Set the table direction to **Down**.
9. Set the following options for the Data cell style and watch the preview window as you make the changes.

### **General** tab:

**Fill color:** None

**Alignment:** Middle Center

**Format:** General

**Type:** Data

**Horizontal margin:** .06

**Vertical margin:** .06

**Merge cells on row/column creation:** deselected

### **Text** tab:

**Text style:** Mechanical

**Text height:** .12

**Text color:** ByBlock

**Text angle:** 0

**Borders** tab: Use default settings

10. Set the following options for the Header cell style and watch the preview window as you make the changes.

**General tab:**

**Fill color:** None

**Alignment:** Middle Center

**Format:** General

**Type:** Label

**Horizontal margin:** .06

**Vertical margin:** .06

**Merge cells on row/column creation:** deselected

**Text tab:**

**Text style:** Mechanical

**Text height:** .12

**Text color:** ByBlock

**Text angle:** 0

**Borders tab:** Use default settings

11. Set the following options for the Title cell style and watch the preview window as you make the changes.

**General tab:**

**Fill color:** None

**Alignment:** Middle Center

**Format:** General

**Type:** Label

**Horizontal margin:** .06

**Vertical margin:** .06

**Merge cells on row/column creation:** selected

**Text** tab:

**Text style:** Mechanical

**Text height:** .24

**Text color:** ByBlock

**Text angle:** 0

**Borders** tab: Use default settings

12. Pick the **OK** button to save the table style.
13. Resave and close the file.
14. Keep AutoCAD open for the next exercise, or exit AutoCAD if necessary.