

Exercise 2-4

1. Continue from Exercise 2-3 or start AutoCAD.
2. Start new drawings until you have at least 10 drawings open at the same time.
3. From the **View** ribbon tab, pick **Tile Horizontally** from the **Interface** panel to arrange all drawing windows in a horizontal orientation.
4. Select the **View** ribbon tab and switch to a different drawing window by picking a file from the **Switch Windows** flyout of the **Interface** panel.
5. In the **Application Menu**, pick the **Open Documents** button and activate a different drawing window by picking a file from the list.
6. Use the [Ctrl]+[F6] key combination to cycle among drawings.
7. Use file tabs to switch between drawings.
8. Use file tabs to begin two new drawings.
9. Use the drawing window **Close** button to close all except five drawing windows without saving any changes.
10. Close one more drawing using a method of your choice, and tile the remaining drawing windows horizontally.
11. Access the **Close All** option from the file tabs shortcut menu to close all drawings. Do not save changes.
12. Keep AutoCAD open for the next exercise, or exit AutoCAD if necessary.