

Name: \_\_\_\_\_

Group name: \_\_\_\_\_

Period: \_\_\_\_\_

## Budget-Planning Form

Date	Item Description	Credits (Income)	Debits (Outflow)	Running Total
05/01	Example: Budget income	\$10,000		\$10,000
05/01	Example: Salary (four employees)		\$400	\$9,600

Continued

