Chapter 13

**Activity 13-2 Business Plan Notes**

**Directions:** It is a good idea to keep notes for your business plan. You can add to them over time as you learn more about how to put the plan together.

1. Write several paragraphs about your leadership style.

<<Place Answer Here>>

2. List the skills and traits you have that will make you a good manager.

|  |  |
| --- | --- |
| **Skills** | **Traits** |
|  |  |
|  |  |
|  |  |
|  |  |

3. Ask your instructor where to save your documents. This could be on the school’s network or a flash drive of your own. Name your Word document *FirstnameLastname*\_CH13\_Notes.doc (i.e., JohnSmith\_CH13\_Notes.doc).