Chapter 1

**Activity 1-3 Business Plan Notes**

**Directions:** It is a good idea to keep notes for your business plan. You can add to them over time as you learn more about how to put the plan together.

1. Write a short description of yourself. Start by describing your education, leadership and work experiences, personality, and other skills and traits. Emphasize the ones that make you a good business risk. Your entrepreneurial self-assessment may provide you with some preliminary information. Explain why you are qualified to start a business. Use this information to help you write the Management Team subsection of Operations in the business plan.

<<Place Answer Here>>

2. How do you plan to gain the additional skills and experiences you will need to help you become an entrepreneur?

<<Place Answer Here>>

3. Ask your instructor where to save your documents. This could be on the school’s network or a flash drive of your own. Name your Word document *FirstnameLastname*\_CH1\_Notes.doc (i.e., JohnSmith\_CH1\_Notes.doc).