Chapter 4

Activity 4-2 Using Word Division

**Directions:** When possible, avoid dividing words at the end of a sentence. When word division is necessary, follow the rules for dividing words at the end of lines. Key the answers for each term in the space provided.

1. completeness

<<Place Answer Here>>

2. plan

<<Place Answer Here>>

3. surround

<<Place Answer Here>>

4. instead

<<Place Answer Here>>

5. frequency

<<Place Answer Here>>

6. prepared

<<Place Answer Here>>

7. exclude

<<Place Answer Here>>

8. communication

<<Place Answer Here>>

9. correspondent

<<Place Answer Here>>

10. previous

<<Place Answer Here>>

11. can’t

<<Place Answer Here>>

12. textbook

<<Place Answer Here>>

13. graduate

<<Place Answer Here>>

14. iPod

<<Place Answer Here>>

15. http://www.irs.gov/

<<Place Answer Here>>

16. sincerely

<<Place Answer Here>>

17. automatically

<<Place Answer Here>>

18. transcript

<<Place Answer Here>>

19. computer

<<Place Answer Here>>

20. driving

<<Place Answer Here>>