

Exercise 21-1

1. Start AutoCAD if it is not already started.
2. Start a new drawing from scratch or use a template of your choice. Save the drawing as EX21-1.
3. Open the **Text Style** dialog box.
4. Create a new text style from the Standard text style. Name it Mechanical and apply the Romans font.
5. Open the **Table Style** dialog box.
6. Create a new table style from the Standard table style. Name it Parts List.
7. Examine the options and settings in the **New Table Style** dialog box.
8. Set the table direction to **Down**.
9. Set the following options for the Data cell style and watch the preview window as you make the changes.

General tab:

Fill color: None

Alignment: Middle Center

Format: General

Type: Data

Horizontal margin: .06

Vertical margin: .06

Merge cells on row/column creation: deselected

Text tab:

Text style: Mechanical

Text height: .12

Text color: ByBlock

Text angle: 0

Borders tab: Use default settings

10. Set the following options for the Header cell style and watch the preview window as you make the changes.

General tab:

Fill color: None

Alignment: Middle Center

Format: General

Type: Label

Horizontal margin: .06

Vertical margin: .06

Merge cells on row/column creation: deselected

Text tab:

Text style: Mechanical

Text height: .12

Text color: ByBlock

Text angle: 0

Borders tab: Use default settings

11. Set the following options for the Title cell style and watch the preview window as you make the changes.

General tab:

Fill color: None

Alignment: Middle Center

Format: General

Type: Label

Horizontal margin: .06

Vertical margin: .06

Merge cells on row/column creation: selected

Text tab:

Text style: Mechanical

Text height: .24

Text color: ByBlock

Text angle: 0

Borders tab: Use default settings

12. Pick the **OK** button to save the table style.
13. Resave and close the file.
14. Keep AutoCAD open for the next exercise, or exit AutoCAD if necessary.