

Exercise 2-2

1. Start AutoCAD. You should see the **Create** page of the **Start Tab**.
2. Pick the **Open Files...** option from the **Get Started** column to access the **Select File** dialog box.
3. Close the **Select File** dialog box.
4. Pick the **No Template – Imperial** option from the **Templates** drop-down list in the **Get Started** column to start a new drawing from scratch.
5. Select the **Open** button on the **Quick Access** toolbar to access the **Select File** dialog box.
6. Display the contents of the AutoCAD 2018\Sample folder. The location of this folder may vary depending on your work environment. A typical location is C:\Program Files\Autodesk\AutoCAD 2018\Sample.
7. Display the contents of the Mechanical Sample folder.
8. Pick any sample drawing and look at the preview image. Pick additional drawings to preview. Use the arrow keys on your keyboard to scroll through the available files. Use the scroll bar to move the list from left to right as needed to display information about the files.
9. Pick each of the buttons on the left side of the **Select File** dialog box.
10. Experiment using the other features in the **Select File** dialog box, but do not delete folders or files, or create folders, unless instructed to do so.
11. Pick the **Cancel** button.
12. Keep AutoCAD open for the next exercise, or exit AutoCAD if necessary.